

Employer ref: SG/JKM/YORKPHB
Job Description and Person Specification

Job Title: Personal Assistant

Hours of work: 4 full shifts every two weeks, this will be 4 days and 4 nights worked consecutively on a rota basis

Shifts start at 9.30 am and each shift comprises of 17 waking hours and 1 sleeping night

Salary: £11.15 per waking hour and £61 per sleeping night

Job Purpose:

To work with a gentleman (31 yrs old) with a spinal injury who lives alone in York, supported by a care team. The team support includes assisting the gentleman with his bathroom and personal care routines. The post requires the team members to stay overnight on the premises. The employees have their own bedroom and bathroom.

Accountable to:

The gentleman receiving care is the employer.

Overall Purpose of the role:

To support the gentleman to maintain his independence as part of his care team.

Required Qualifications/Experience

No qualifications or experience is required, all necessary training will be provided by the employer.

Desirable Additional Qualifications, training/certificates:

- NVQ level 2/3 in Health & Social Care
- Current manual handling certificate
- First Aid certificate
- Infection Control
- Health & Safety
- Fire Safety
- Food & Hygiene
- Medication

Training and Development

There is the opportunity for accessing training in areas relevant to your role.

Duties :

- Assisting bath bathroom and person care routines
- Helping to prepare meals
- Helping with housework & laundry
- Assisting with physiotherapy appointments
- Accompanying the individual to appointments?

This list is not exhaustive.